

InclusiVET

**Inclusive Engagement of Underrepresented Students
in Vocational Education & Training**



Virtual Team-Building Meeting

4 October 2022

14.00-15.30 CET



WELCOME WORDS



Claire CHALLANDE-OSUNA

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InclusiVET

SEPR

L'ÉCOLE
DES MÉTIERS

Objectives

Aim of this Team-Building Meeting

- *ensure that everyone understands the project scope*
- *clarify the expectations of all key project stakeholders*
- *get to know all the partners of the project better*
- *learn about how our internal communication will work*
- *decide next steps*

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Agenda of the Virtual Team-Building Meeting

Time	Planning
14.00 - 14.15	<ul style="list-style-type: none"> • Welcome words & opening by Claire Challande, Director of SEPR International Department • Introduction • Agenda of the meeting • InclusiVET Key information
14.15-14.45	<ul style="list-style-type: none"> • Presentation of the partners (roundtable – max. 5 min per partner)
14.45-15.15	<ul style="list-style-type: none"> • Evaluation • Project scope • Overview of the project's Work Packages • GANTT • Budget • Internal Communication Tool
15.15-15.30	<ul style="list-style-type: none"> • Next steps and conclusion

The Project

Project Title	Inclusive Engagement of Underrepresented Students in Vocational Education & Training
Project Acronym	InclusiVET
Project Start Date	01/09/2022
Project End Date	31/08/2025
Project Total Duration (Months)	36 Months
Project Lump Sum	400.000€
Project Field	Vocational Education and Training
Form ID	KA220-VET-78A85DE4

Roundtable

 ASSOCIATION FOR HUNGARIAN
DIGITAL EDUCATION

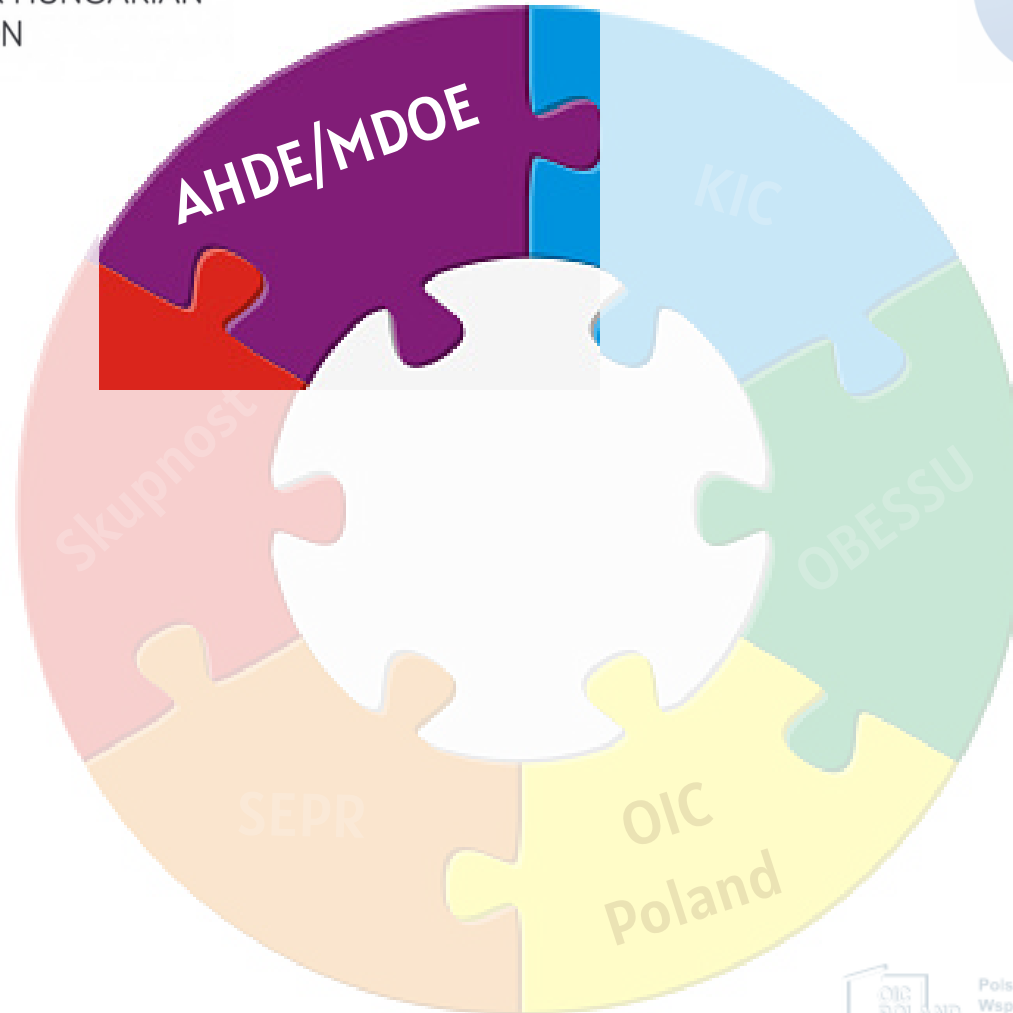


Polska Fundacja Ośrodków
Wspomagania Rozwoju Gospodarczego
„OIC Poland” w Lublinie

InclusiVET

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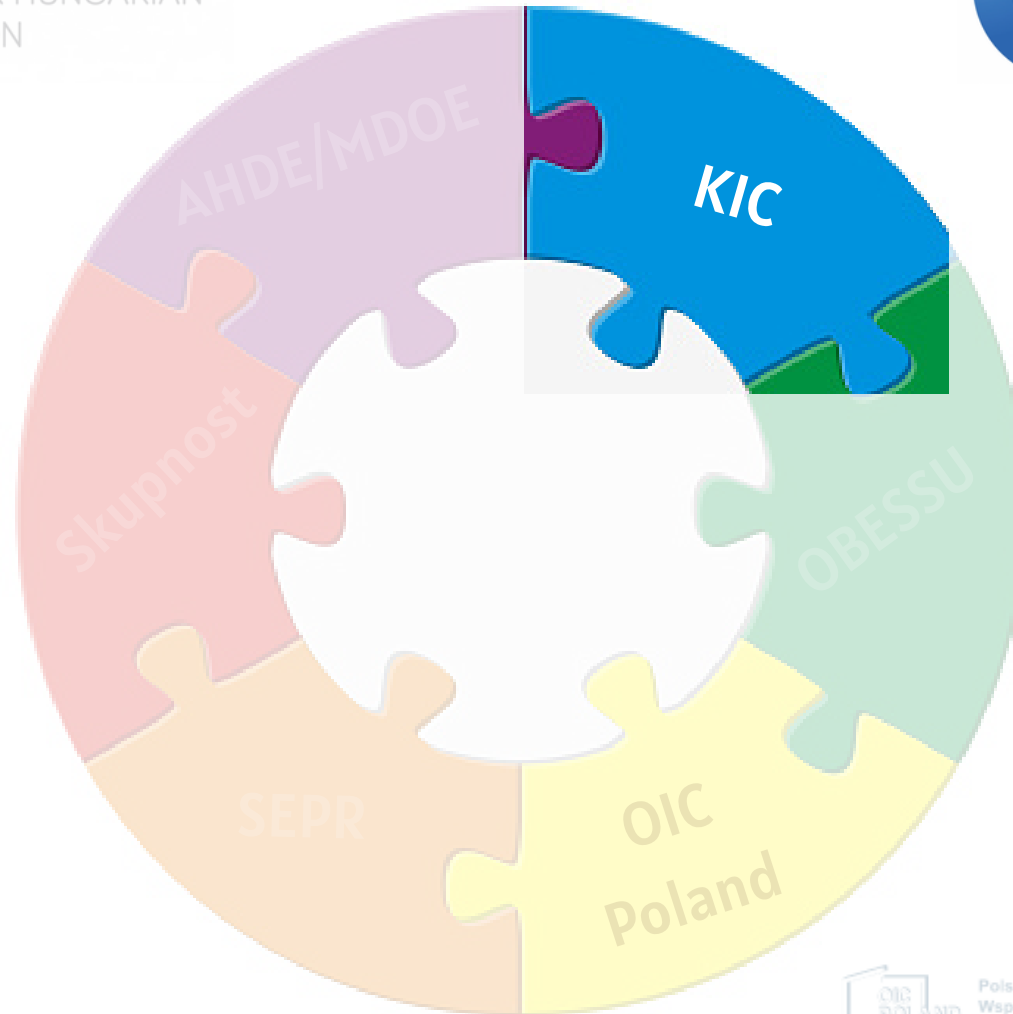


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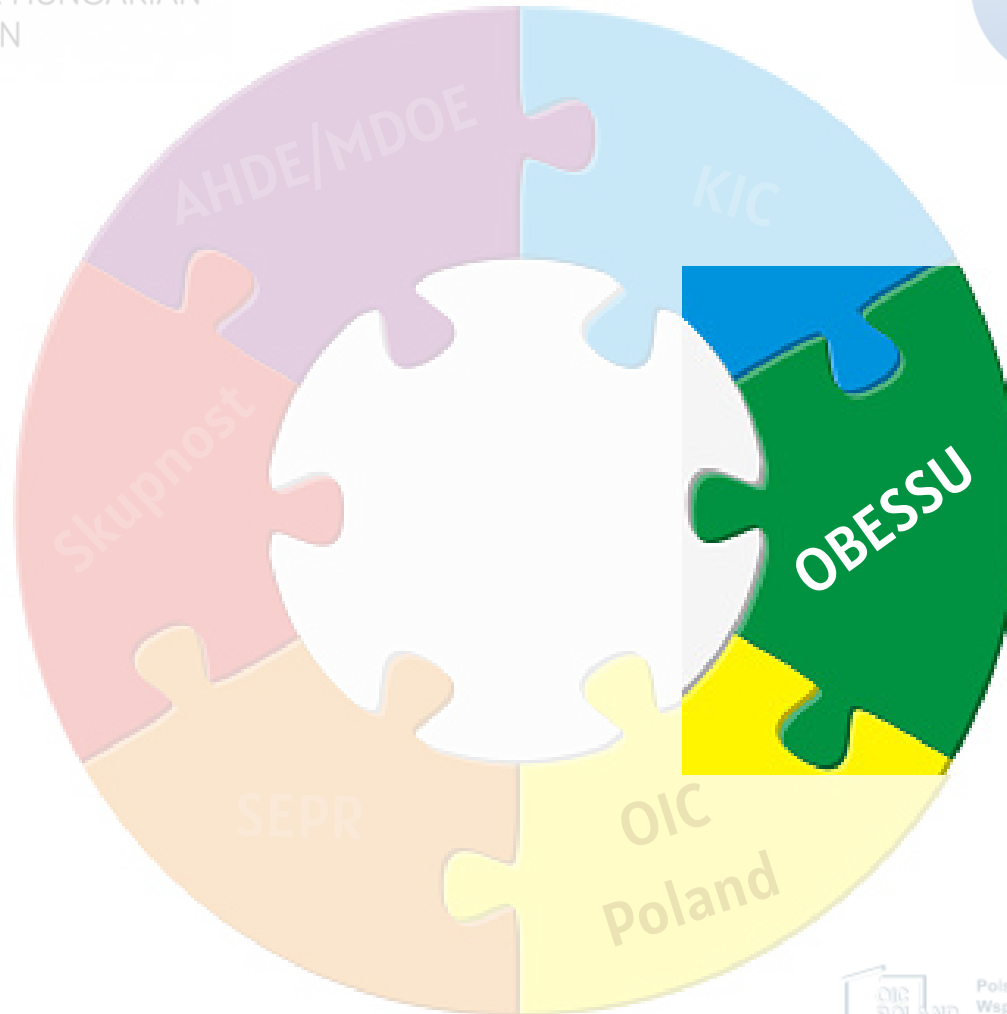


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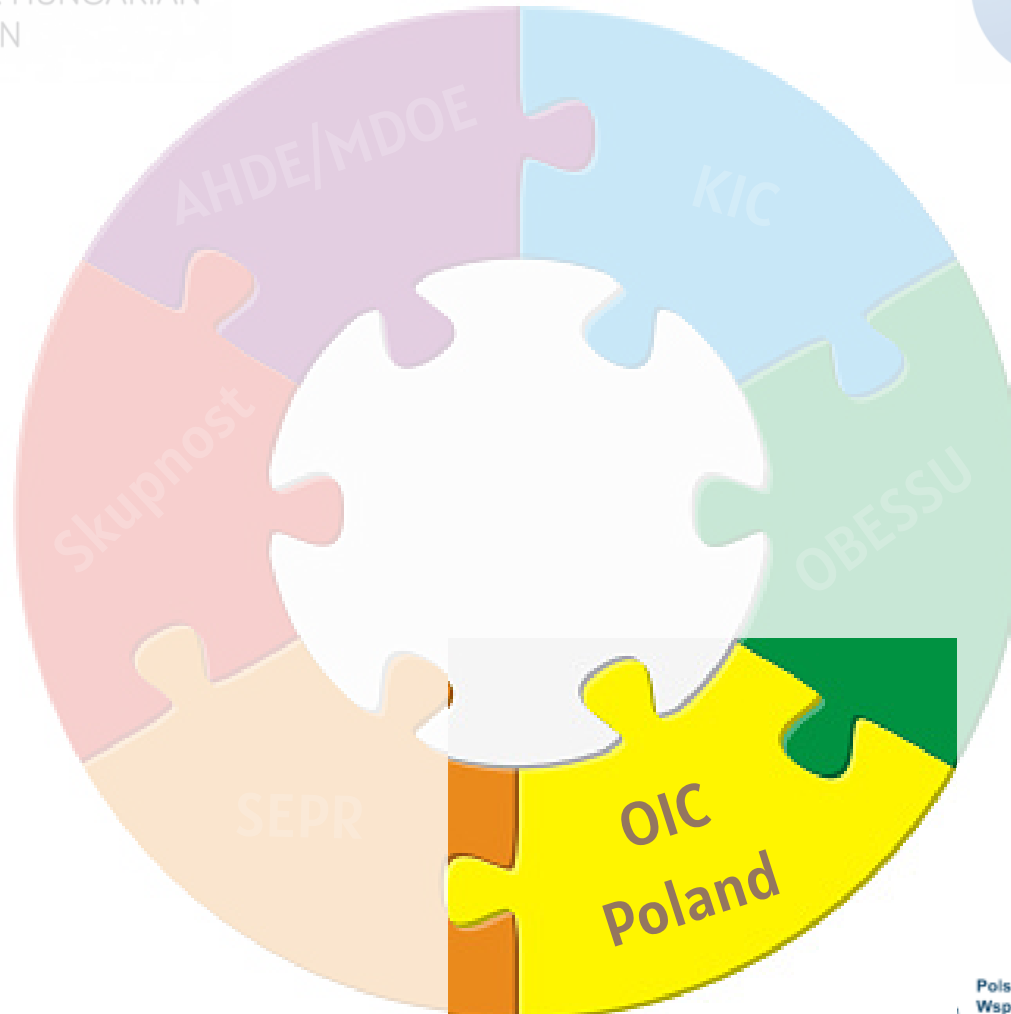


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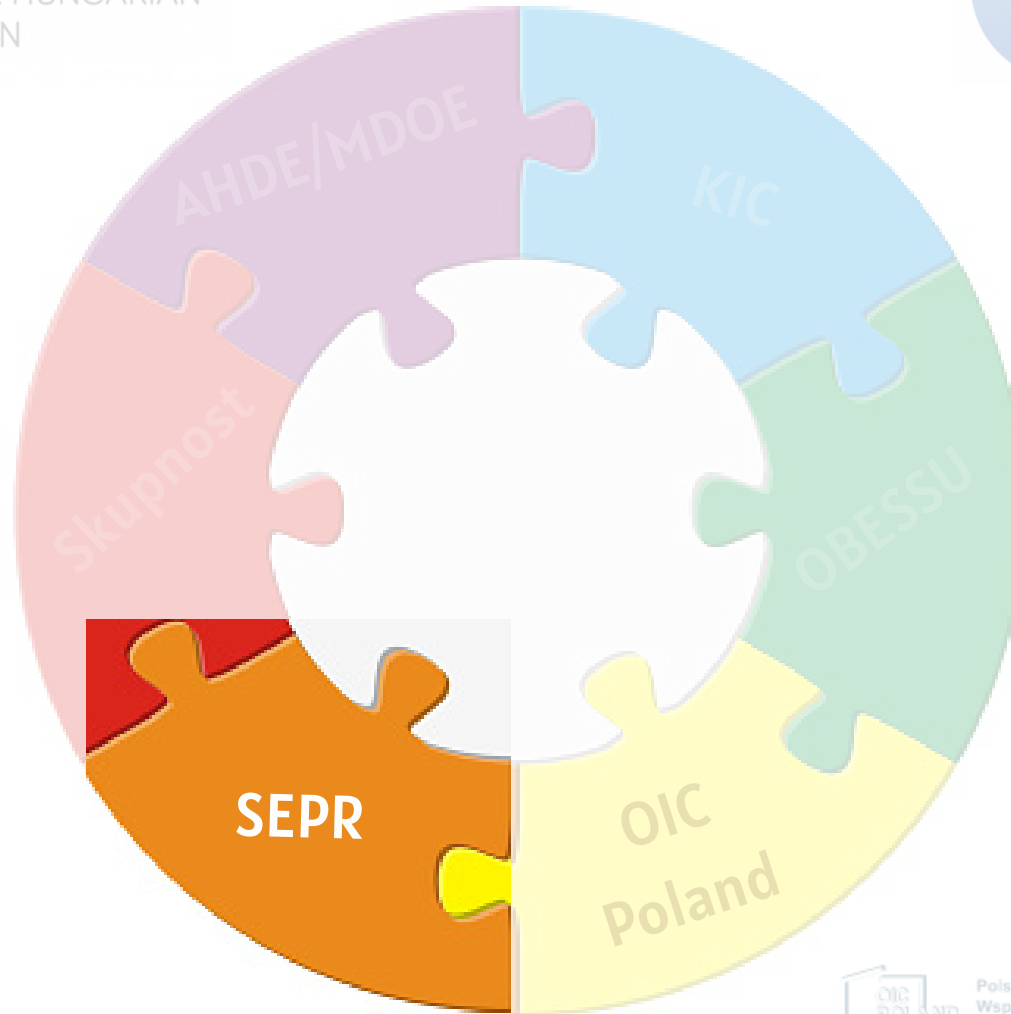
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Evaluation and Evaluator's Comments

Quality of the project design and implementation	27.00
Quality of the partnership and cooperation arrangements	17.00
Relevance of the proposal	25.00
Impact	21.00
TOTAL SCORE	90.00 / 100

- All the organizational and management methods described **in a precise and detailed manner** in the context of WP1.
- WP2, WP3 and WP4 are subject to rigorous evaluations accompanied by performance indicators and **precise evaluations** justifying the allocation of the corresponding budgetary resources.
- The interviews and surveys which will be carried out **deserve to be summarized and presented.**
- The target audiences are clearly identified: learners in the VET sector and VET institutions.
- The innovative nature of the project lies both in the subject chosen and the tools developed.
- **The issue of inclusion is common to many countries.** But, ***the way it is treated varies widely from one country to another.***
- The added value of the project therefore lies in the diversity of practices and approaches.

About InclusiVET

*Inclusive Engagement of Underrepresented Students
in Vocational Education & Training*

Main Priority:

**Inclusion and Diversity in all fields of
education, training, youth and sport**

***Common Values
Civic Engagement
Participation***

***Increasing
attractiveness
of
VET***

3 Topics:

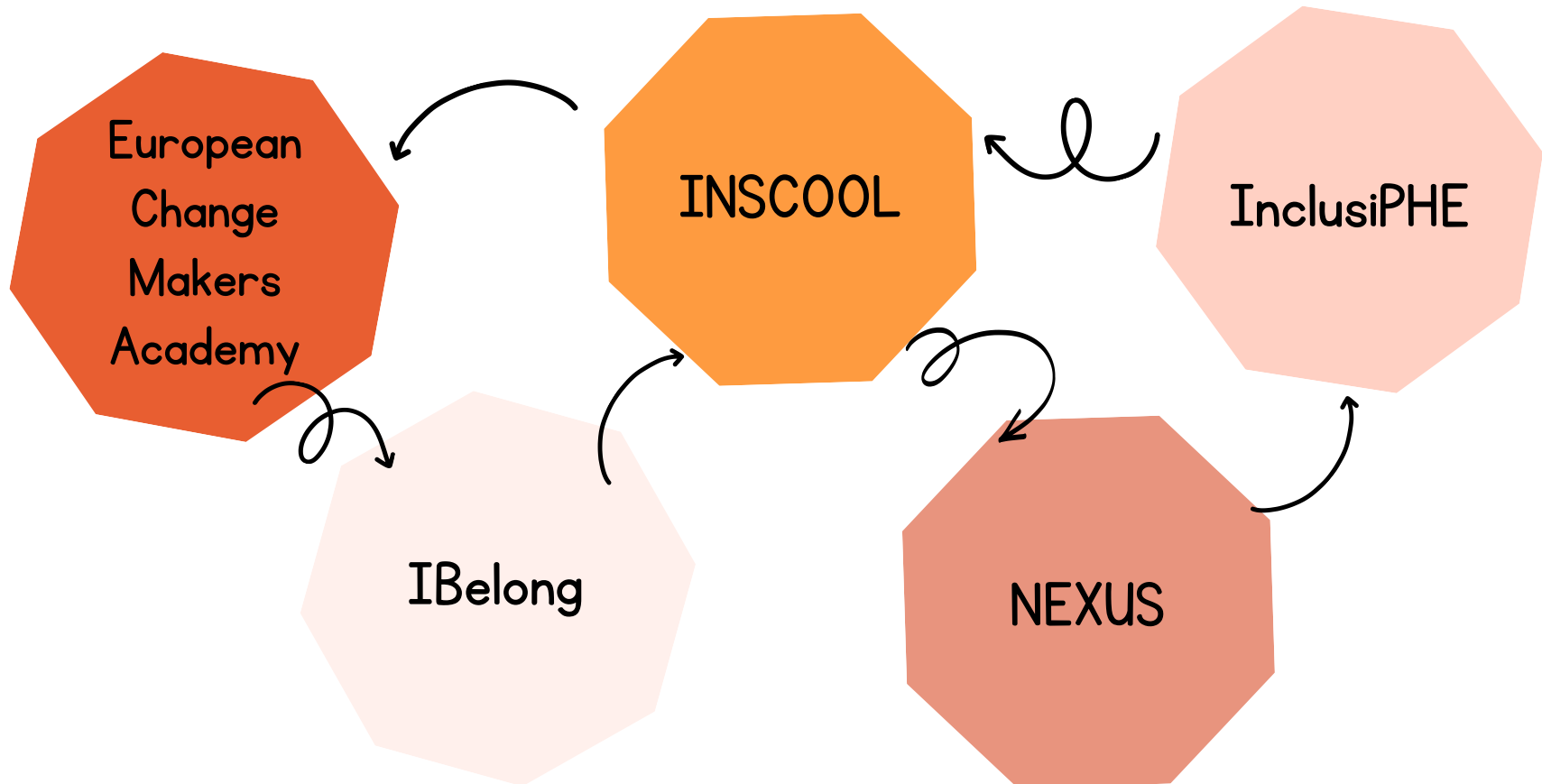
**Democracy and
inclusive
democratic
participation**

**Inclusion,
promoting
equality and non-
discrimination**

Soft skills

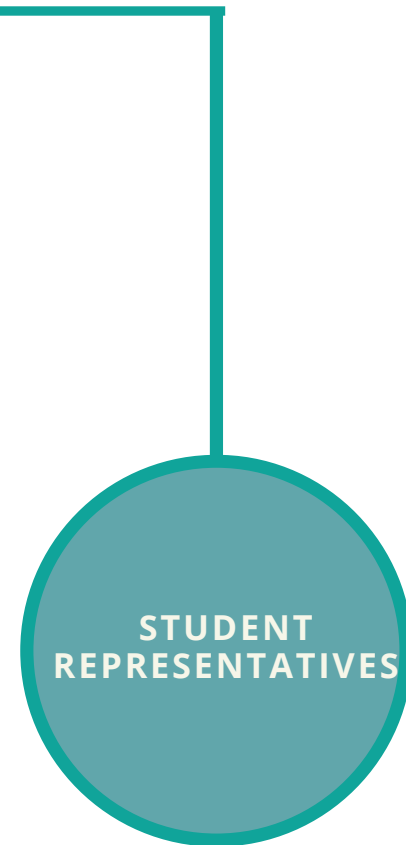
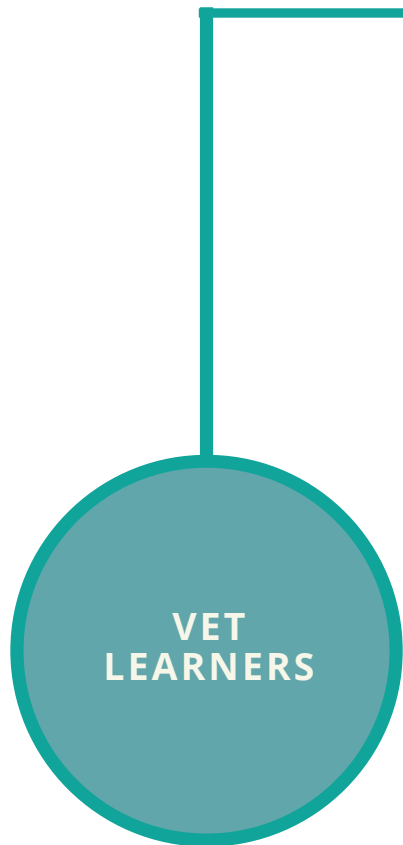
Previous Projects

InclusiVET Project has a complementarity with current and previous projects listed below. It is important to benefit from knowledge and experience gained through these projects.





**NOT
A
"TRADITIONAL"
STUDENT**



- ***Adult students***
 - ***Parent students***
 - ***Students with a migrant background***
 - ***Students with a disability***
 - ***LGBTQ+ students***
- and so on...

How?

Making curricula and classrooms more inclusive.

The aim is not taking classes and passing exams. But also obtaining key life competences and soft skills.

- Identity
- Sense of belonging
- Feeling connected

AVOIDING STUDENT DROPOUT



SUCCESS

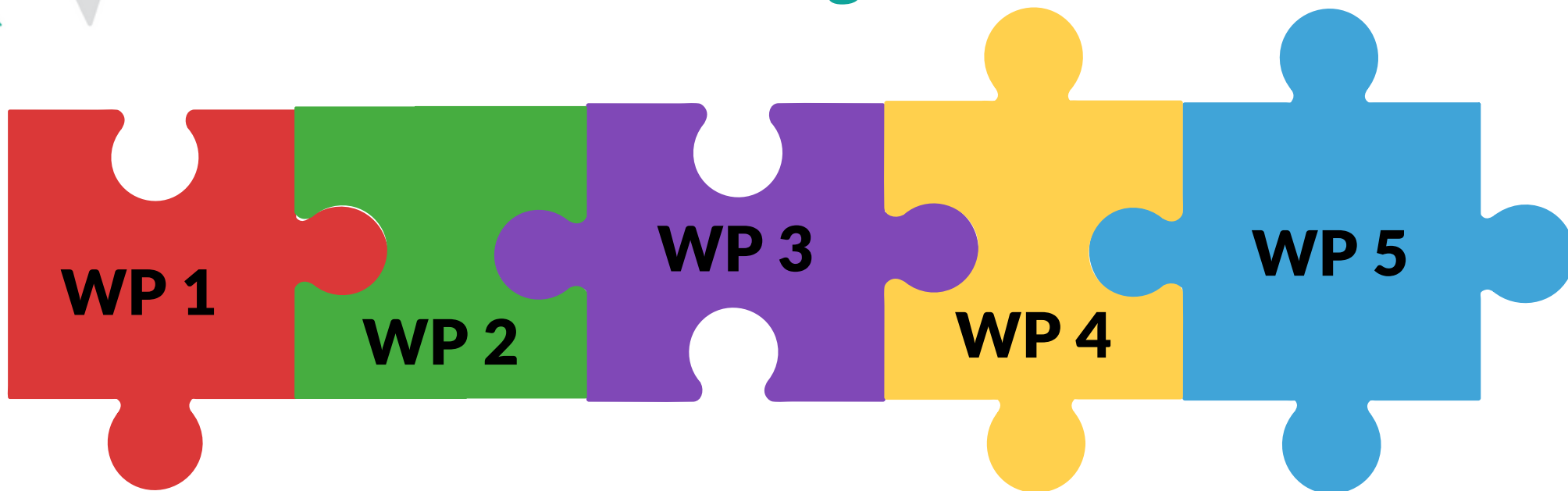


MORE ACTIVE AND ENGAGED STUDENT



- *Through formal and informal forms of student engagement*
 - *Student participation in decision making at various levels*
 - *Involvement in QA and student feedback*
 - *Inclusive curricula*
 - *Participative working methods*
- and so on...*

Work Packages (WP)



<p>WP Leaders : SEPR</p> <p>Project Management</p>	<p>WP Leaders : OIC Poland and KIC</p> <p>Benchmarking student engagement in VET institutions</p>	<p>WP Leaders : SEPR and Skupnost</p> <p>Action-planning for Inclusive Student Engagement policies and practices in VET institutions</p>	<p>WP Leaders : OBESSU and AHDE</p> <p>Online Course&Supporting Resources on Inclusive Student Engagement aimed at Student Portal Staff</p>	<p>WP Leaders : KIC, OBESSU and together</p> <p>Peer-learning, Promotion and Knowledge Exchange on enabling inclusive student engagement in VET</p>
<p>Grant : 75.300,00€</p>	<p>Grant : 96.130,00€</p>	<p>Grant : 91.535,00€</p>	<p>Grant : 93.930,00€</p>	<p>Grant : 43.105,00€</p>

Work Packages



WP 1

Project Management

Leader : SEPR

1. **A quality management handbook**
 2. **Financial management**
 3. **Activity monitoring**
 4. **Internal communication tool**
- and so on...**

Grant : 75.300,00€

Work Packages



Benchmarking student engagement in VET institutions

Leader : OIC and KIC

Aim : Awareness, knowledge, understanding regarding barriers, challenges and opportunities

Main expected results of WP2



1. Mapping Report:
Outlining challenges and obstacles for underrepresented students and Focus Groups' reports



2. A framework of Benchmarking in the form of a Scorecard



3. An online evaluation self-evaluation tool on inclusive student engagement

Grant : 96.130,00€

Work Packages



Action-planning for Inclusive Student Engagement policies and practices in VET institutions

Leader : SEPR, Skupnost (co-leader)

Aim : to support VET institutions in formulating a concrete step-by-step development plan in response to the outcomes of the self-assessment.

- 1. Guidelines for Inclusive Action Plans in VET institutions.**
- 2. A practical reviewers manual for the student-reviewers**
- 3. A detailed training method, facilitator notes**

The methodology will be put in practice in 4 VET institutions.

Grant : 91.535,00€

Work Packages



Online Course&Supporting Resources on Inclusive Student Engagement aimed at Student Portal Staff

Leader : OBESSU, AHDE/MDOE (co-leader)

Aim : to upskill student-support staff and staff of student organisations, to develop and implement responsive interventions that help increase inclusive engagement in VET institutions.

1. Online Course

on inclusive student engagement in VET, specifically aimed at student-support staff whose role includes supporting students in engagement activities.

2. A collection of Online Supporting Resources

on Inclusive Student Engagement aimed at Student Portal Staff, students organisations and other interested stakeholders.

Grant : 93.930,00€

Work Packages



Peer-learning, Promotion and Knowledge Exchange on enabling inclusive student engagement in VET

Leader : joint

Aim : exchanging knowledge, facilitating peer-learning, promotion of thematic areas such as inclusion, diversity, equality, participation...

1. **A webinar series of 5 online Peer-learning events** (topics on VET, inclusion, diversity, engagement...)
2. **Online toolkit** for VET institutions to promote and encourage inclusive student engagement.
3. **Policy document** aimed at local, national and European policy makers and stakeholders
4. **Multiplier Events** in France, Slovenia, Poland, Hungary and Belgium

Grant : 43.105,00€

WP 1 -
Project Management

WP 5 -
Promotion and Knowledge Exchange

WP2

Being aware,
knowledge,
understanding
more



WP3

Action-planning,
Policies, practices



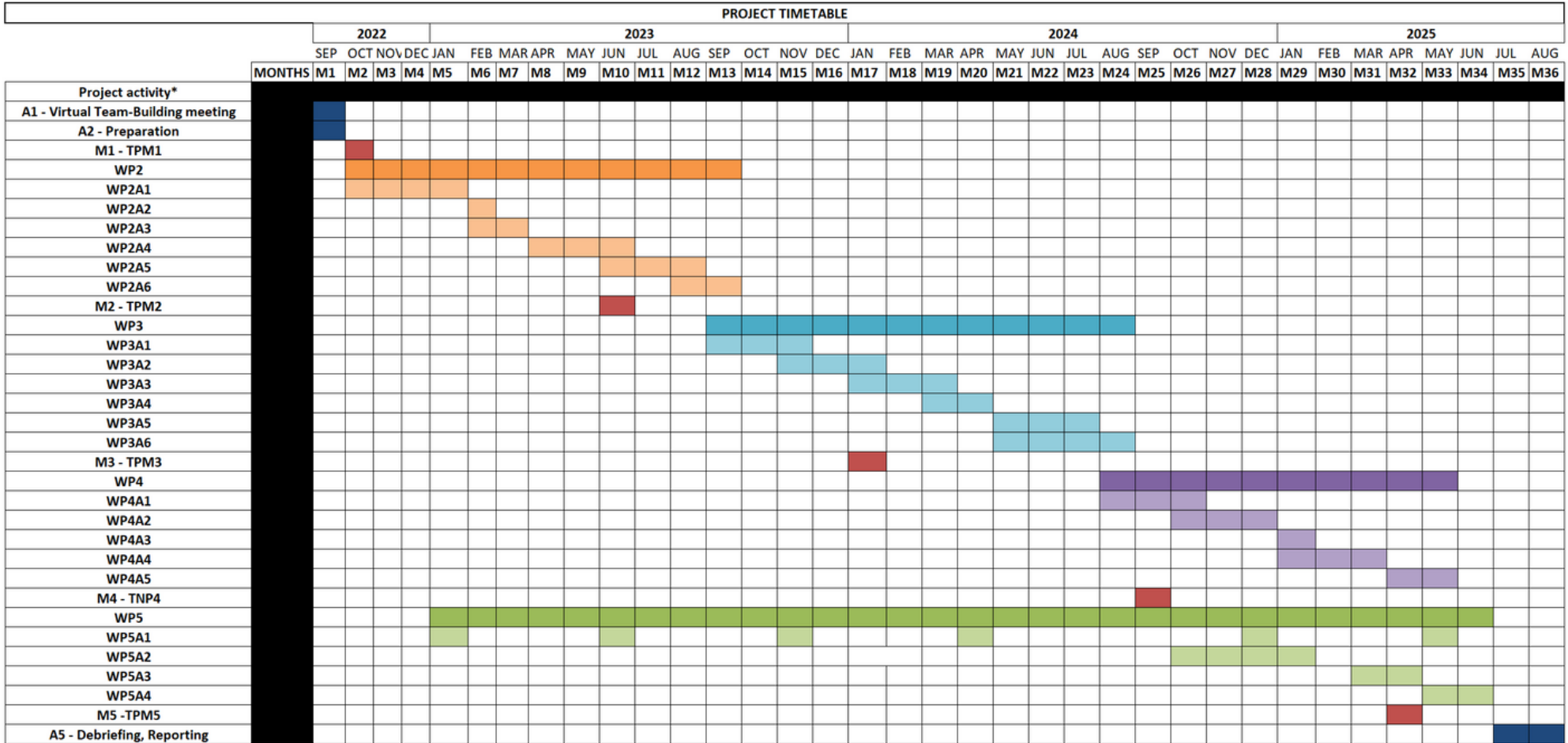
WP4

Upskill student-
support staff



GANTT

Name of the project: InclusiVET - Engagement of Non-Traditional Students in Vocational Education & Training



*Project activity types:

- An - PROJECT MANAGEMENT AND IMPLEMENTATION ACTIVITIES
- Wp_n / An - WORK PACKAGES/ACTIVITIES
- Mn - TRANSNATIONAL PROJECT MEETINGS
- n - number of the activity



Transnational Project Meetings (TPM)

- 1st TPM** → **November 2022, France**
- 2nd TPM** → **June 2023, Poland**
- 3rd TPM** → **January 2024, Slovenia**
- 4th TPM** → **September 2024, Hungary**
- 5th TPM** → **April 2025, Belgium**

Grant Agreement

- ***Signed by SEPR***
- ***In the process of signing by our National Agency.***

Partnership Agreement

- ***The template is ready and on our DRIVE.***
- ***Please fill the partnership agreement as soon as possible.***
- ***In addition to partnership agreement,
Please send the IBAN and official documents stating your bank account details from your bank.***

	Budget 5 Payments	Distribution to partners	Justificatives/Proofs	SEPR	OBESSU	Skupnost	KIC	OIC Poland	MDOE
1st	60 000,00 €	15%	<i>As soon as the partnership agreement is signed.</i>	14 082,75 €	12 312,75 €	9 369,00 €	10 879,50 €	6 678,00 €	6 678,00 €
2nd	60 000,00 €	15%	<i>When 80% of the payment is used and justified.</i>	14 082,75 €	12 312,75 €	9 369,00 €	10 879,50 €	6 678,00 €	6 678,00 €
3rd	60 000,00 €	15%	<i>When 80% of the payment is used and justified.</i>	14 082,75 €	12 312,75 €	9 369,00 €	10 879,50 €	6 678,00 €	6 678,00 €
4th	60 000,00 €	15%	<i>When 80% of the payment is used and justified.</i>	14 082,75 €	12 312,75 €	9 369,00 €	10 879,50 €	6 678,00 €	6 678,00 €
Final	160 000,00 €	40%	<i>When 80% of the payment is used and justified.</i>	37 554,00 €	32 834,00 €	24 984,00 €	29 012,00 €	17 808,00 €	17 808,00 €
TOTAL	400 000,00 €	100%		93 885,00 €	82 085,00 €	62 460,00 €	72 530,00 €	44 520,00 €	44 520,00 €

After signing the partnership agreement and sending the bank account details, the first payment will be made.

TOTAL BUDGET

		WP 1 Management (LUMP SUM)	WP 2	WP 3	WP 4	WP 5	
Staff	Activity 1	-	30 300	20 485	23 610	4 010	
	Activity 2	-	9 610	27 165	28 600	5 740	
	Activity 3	-	10 250	12 780	3 350	3 515	
	Activity 4	-	16 520	4 830	19 150	2 190	
	Activity 5	-	16 820	3 285	9 970	-	
	Activity 6	-	3 680	13 240	-	-	
	Total		63 000	87 180	81 785	84 680	15 455
Travel	TPM 1 - Kick Off (FR)	5 750	-	-	-	-	
	TPM 2 (PL)	-	5 750	-	-	-	
	TPM 3 (SI)	-	-	5 750	-	-	
	TPM 4 (HU)	-	-	-	5 750	-	
	TPM 5 (BE)	-	-	-	-	5 750	
	Total		5 750	5 750	5 750	5 750	5 750
direct cost (external costs)	Support Student Advisory Groups	6 000	-	-	-	-	
	Travel & subsistence Student Reviewers (WP3A4)	-	-	1 600	-	-	
	Translation of project results	-	2 400	2 400	2 400	2 400	
	Multiplier Events (WP5A4)	-	-	-	-	15 000	
	Peer Learning Webinar series (WP5A1)	-	-	-	-	4 500	
	Website hosting & development	550	-	-	-	-	
	Software development (WP2A5 & WP4A2)	-	800	-	1 100	-	
	Total		6 550	3 200	4 000	3 500	21 900
Total		75 300,00	96 130,00	91 535,00	93 930,00	43 105,00	400 000

Internal Communication

1. GOOGLE DRIVE

[Link](#)

2. GANTT

[Link](#)

3. PROJECT ADDRESS BOOK

[Link](#)

4. PAYMENT INFO

[Link](#)

Next steps...

1. Project Address Book



[Link](#)

2. Partnership Agreement + Bank details

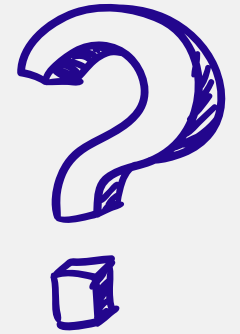


by mail
p.unlu@sepr.edu

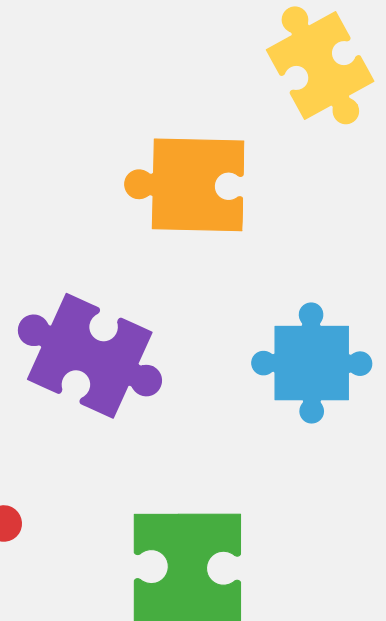
3. Kick-off-Meeting Date



Doodle Form



Last Questions





SEPR

L'ÉCOLE
DES MÉTIERS

**THANK YOU
FOR
YOUR
ATTENTION!**



**DIVERSITY
&
INCLUSIVITY**