



EfVET VICE-PRESIDENT FOR POLICY, RESEARCH & PUBLICATIONS

Call for Application

Function: The VP Policy, Research and Publications will guide EfVET in the implementation of the Board of EfVET's directives for policy creation and advocacy. The successful candidate will represent the association before the EU and other institutions, in accordance with EfVET constitution, active in policy-making.

Mandate: 3 years, from October 25th 2025

Reporting to: Board of EfVET and General Assembly

Closing date: **Thursday 31 July 2025 EOB**

Vice-President for Policy, Research and Publications, linking policy with a new generation of research papers and publications from EfVET, including podcasts, interviews, online micro-credentials, and CPDs. Based on this strong and scientifically-sounded basis, the VP will represent EfVET in the decision-making processes in the several policy arenas where EfVET is involved.

Main tasks

The Vice-President for Projects and Partnerships will:

- Design, update, coordinate policy measures and publish (at least 4 policy recommendations or policy briefs per year) and monitor the process for an effective advocacy activity to promote them, with the operational support of the Secretariat and/or ad hoc experts from the EfVET community.
- Contribute through articles from members to the EfVET Magazine.
- Coordinate and navigate EfVET's participation in relevant events and policy fora (namely, but not exclusively at EU level).
- Prepare quarterly analysis on the advocacy work in terms of activities and impact,

highlighting the main opportunities or challenges for the VET ecosystem, to be shared with the Board of EfVET and the General Assembly.

- Propose and guide specific working groups for the definition of guidelines, recommendations or policy briefs, by engaging EfVET members and facilitating an authentic bottom-up approach for advocacy (at least one working group active per year).

Skills

The success of EfVET rests on a very strongly felt and shared set of skills and values, which determine its strategic direction. It is crucial that the successful candidate shows, in particular:

- In-depth understanding of **European and international policy frameworks** (particularly in EfVET areas such as: vocational education and training, skills, digital and green transitions, lifelong learning, etc.) and Familiarity with **policy-making processes** at the EU level, including public consultations, stakeholder platforms, policy dialogues, and strategic funding instruments.
- Strong profile as a public speaker and networker, capable of **representing EfVET in high-level events**, working groups, advisory boards, and multi-stakeholder coalitions.
- Experience in coordinating **policy research or policy analysis**, with both internal and external working groups, translating their findings into actionable policy recommendations.
- Strong interpersonal and leadership skills to **maintain relationships with institutional actors or social partners, as well as to collaborate with Board members, the Secretariat, and member organisations**.
- Capacity to work in a multicultural and multilingual environment.
- Excellent command of English (written and spoken). Knowledge of other European languages will be an asset.

Requirements

Staff members formally affiliated with **EfVET Member Organisations are eligible** to be nominated. **External candidates can be considered**, should the skills, experience and knowledge, proven to be an asset for EfVET. Membership of EfVET, however, will be given special consideration in the event of equal suitability, qualifications and professional performance.

The position of Vice President is on **voluntary basis** with no regular working hours applied. However, in order to carry out the position mentioned above, the candidate-elected needs to be



present in all **EMT and Board of EfvET meetings** (2-day meetings in January, May-June, September), and the **General Assembly** during the Annual EfvET conference (October). Travelling days (away from own workplace) will typically be a mix of weekdays and weekends, estimated between 15 to 20 days a year.

The candidate should be able to commit time on a voluntary basis to **attend regular online meetings with the Secretariat and Policy Working Group(s)** for a flow of information and the bottom-up development of policy recommendations. Furthermore, the Vice President for Policy, Research and Publications is expected to **represent EfvET in institutional events** (online or in-presence) related to the policy-making process namely at EU level, including 3 one-day meetings with the European Commission open to the VET providers associations every year. That could take an estimated time (but not limited to) of 2 days per month on a regular basis.

Reimbursement

Expenses made with regard to fulfilling the tasks as EfvET Vice President, in particular the participation in face-to-face EMT or Board of EfvET meetings, and within EfvET's financial guidelines, will be reimbursed by EfvET.

Equality & Diversity

EfvET is committed to the promotion of equal opportunities and is dedicated to pursuing non-discriminatory policies and practices and to eliminate unfair discrimination on any basis. This means that the Organisation strives to ensure that no applicant will receive less favorable treatment than another on grounds of gender, marital status, age, racial origin, disability, sexual orientation or political or religious beliefs

Application and Selection process

Fully completed application includes a **synthetic Resume** (max 2 pages) and a **Cover Letter** (max 500 words). The Cover Letter should include information related to:

- **Candidate's current position and scope of responsibilities.**



- Details related to the candidate's involvement in EfVET activities in the past 3 years.
- Motivation to apply.

These 2 documents should be submitted via email (Subject: EfVET VP Policy Call 2025) by **31 July 2025 EOB** to the Secretary General Ms. Valentina Chanina (vc@efvet.org), with CC'd the Secretary to the Board Ms. Ami Toikka (ami.toikka@edu.hel.fi) and the Executive Director Mr. Paolo Nardi (director@efvet.org)

The applicant should be prepared to answer questions from the members of the Board of EfVET as part of the selection process before the next Board of EfVET meeting on **September 16th -18th**. The election will follow the completion of the interviews. The mandate will start after the Annual General Assembly on October 25th, 2025.