



EfVET VICEPRESIDENT FOR PROJECTS AND PARTNERSHIPS

Call for Application

Function: The position aims at consolidating EfVET as a point of reference for VET providers thanks to quality projects and key partnerships. The mandate includes the management and development of the EfVET projects portfolio, as well as the set of international agreements and partnerships which enrich opportunities of growth for the EfVET community

Mandate: 3 years, from October 25th 2025

Reporting to: Board of EfVET and General Assembly

Closing date: **Thursday 31 July 2025 EOB**

The role of EfVET in projects is becoming consistently more and more complex and sector-specific, opening to ecosystemic-wide projects based on high-quality content and processes. The next VP for Projects and Partnerships will support the organization in identifying and selecting project opportunities; the VP will also consolidate international agreements with associations at international level to encourage outreach at both European and International level.

Main tasks

The VicePresident for Projects and Partnerships will:

- Design, update and coordinate the EfVET's strategy for the participation in projects, supporting the Secretariat, the Projects Manager and the Project Team in order to achieve the annual target set in the budget.
- Ensure that EfVET's projects add value to the attractiveness of VET, enrich policy and create



new structures that promote VET as a first choice for learners, workers and employers.

- Prepare quarterly analysis on the projects portfolio from a financial point of view and in terms of policy impact, to be shared with the Board of EfvET and the General Assembly.
- Represent EfvET, under the Board of EfvET's directives, in the management of relations with existing or potential new partners through direct or delegated actions, encouraging the activation and exploitation of at least 10 new MoU or Partnership Agreements during the mandate.
- Guide the Thematic Teams emerged or emerging in the EfvET community, ensuring, through the Secretariat, to coordinate their activities with at least two annual meetings of the coordinators

Skills

The success of EfvET rests on a very strongly felt and shared set of skills and values, which determine its strategic direction. It is crucial that the successful candidate shows, in particular:

- Proven experience in the **coordination and management of international projects**, particularly within EU-funded frameworks (e.g. Erasmus+, Horizon Europe, Digital Europe, Interreg).
- Demonstrated ability to **identify new project opportunities** and strategically expand the association's international partnerships and networks.
- Experience in developing **Memoranda of Understanding (MoUs)**, strategic agreements, or long-term collaborations with institutions, networks, or funders.
- Strong interpersonal and leadership skills to **collaborate with other Board members, the Secretariat, and member organisations**.
- Capacity to work in a multicultural and multilingual environment.
- Good working knowledge of English (spoken and written); other EU languages are an asset.

Requirements

Staff members formally affiliated with **EfvET Member Organisations are eligible** to be nominated. **External candidates can be considered**, should the skills, experience and knowledge, proven to be an asset for EfvET. Membership of EfvET, however, will be given special consideration in the event of equal suitability, qualifications and professional performance.



The position of Vice President is on **voluntary basis** with no regular working hours applied. However, in order to carry out the position mentioned above, the candidate-elected needs to be present in all **EMT and Board of EfvET meetings** (2-day meetings in January, May-June, September), and the **General Assembly** during the Annual EfvET conference (October). Travelling days (away from own workplace) will typically be a mix of weekdays and weekends, estimated between 15 to 20 days a year.

The candidate should be able to commit time on a voluntary basis to **attend regular online meetings with the Secretariat** for the regular monitoring of projects portfolio and the financial aspects. Furthermore, the Vice President for Projects and Partnerships is expected to represent EfvET in external events, stakeholder meetings, or policy forums, when relevant to the projects and strategic partnerships (online or in-presence). That could take an estimated time (but not limited to) of 1 or 2 days per month on a regular basis.

Reimbursement

Expenses made with regard to fulfilling the tasks as EfvET Vice President, in particular the participation in face-to-face EMT or Board of EfvET meetings, and within EfvET's financial guidelines, will be reimbursed by EfvET.

Equality & Diversity

EfvET is committed to the promotion of equal opportunities and is dedicated to pursuing non-discriminatory policies and practices and to eliminate unfair discrimination on any basis. This means that the Organisation strives to ensure that no applicant will receive less favorable treatment than another on grounds of gender, marital status, age, racial origin, disability, sexual orientation or political or religious beliefs

Application and Selection process

Fully completed application includes a **synthetic Resume** (max 2 pages) and a **Cover Letter** (max 500 words). The Cover Letter should include information related to:



- Candidate's current position and scope of responsibilities.
- Details related to the candidate's involvement in EfVET activities in the past 3 years.
- Motivation to apply.

These 2 documents should be submitted via email (Subject: EfVET VP Projects Call 2025) by **31 July 2025 EOB** to the Secretary General Ms. Valentina Chanina (vc@efvet.org), with CC'd the Secretary to the Board Ms. Ami Toikka (ami.toikka@edu.hel.fi) and the Executive Director Mr. Paolo Nardi (director@efvet.org)

The applicant should be prepared to answer questions from the members of the Board of EfVET as part of the selection process before the next Board of EfVET meeting on **September 16th -18th**. The election will follow the completion of the interviews. The mandate will start after the Annual General Assembly on October 25th 2025.